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MEMORANDUM FOR: Deputy Director for Intelligence
                   Deputy Director for Plans
                   Deputy Director for Science and Technology
                   Deputy Director for Support

SUBJECT   : Temporary Fund Authorizations - FY 1971

1.   Every year at this time we begin preparing for the new fiscal year without having an approved appropriation. In the past, this has led to administrative complications, such as, the one-twelfth limitation on obligations, and has always produced a certain amount of confusion as to where we stood on our operational program.

2.   This year we intend to change past procedures enough to (a) give every component a temporary allotment as of 1 July 1970; (b) eliminate the one-twelfth limitation thereby allowing all components to operate on a normal obligational pattern; and (c) provide immediate Agency-wide financial control which will both protect against over-obligation before the appropriation is available and provide normal flexibility for subsequent program changes.

3.   In order to accomplish the points listed above, it is necessary for each operating component to accept a temporary allotment for FY 1971 which may be less than the amount contained in the 1971 Congressional Budget for the component and to plan full year operation based on this lesser amount.

4.   Accordingly, I am suggesting an amount to be withheld from your Directorate to be used as a hedge against unspecified reductions in our 1971 appropriation, Agency conformance to Congressional provisions of continuing resolutions, and such program flexibility as

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the Director orders. The attachment will descr
It is essential that by Monday, 29 June 1970, you
indicating what specific projects or activities yo
within the allotment; what specific projects or a
require increasing your allotment; and any chang
components which you desire.

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L. K. White
Executive Director-Comptroller

Attachment
As stated